

Guidelines for authors

Short description & aim

A research article aims to give readers a clear and concise presentation of the methodology and main results of an original research performed by the author(s). This normally coincides with an article based upon the author's (Bachelor's or Master's) thesis, but can also be a course paper. The article can also be a research proposal.

Language & length

Articles may be written in English or Dutch and cannot exceed a length of 4000 words (10% margin), including the references in the text, but without the reference list.

Structure

A complete manuscript consists of the following parts, in the following order:

- Title
- (Subtitle)
- Name(s) of the author(s) and study programme
- Abstract (100-300 words)
- Keywords (max. 5)
- Main text (max. 4000 words, APA):
- Bibliography (APA 7th)
- Appendices
- Acknowledgements
- Context of research (course, thesis, honours programme, ...)

Title and subtitle

The title of the article should grab the reader's attention and invite them to read your paper. It should inform people of the topic of your paper. Ideally, the title (and subtitle, should you wish to include one) should not exceed 150 characters, including spaces. Make sure to include an English title if the article is written in Dutch.

Authors

The author's name(s) and study programme(s) should be included as follows:

- First and last name plus the first letters of all the authors first names; e.g., *A.B.C. (Arnold) de Vries*
- Official programme name as stated on the Radboud University website (<https://www.ru.nl/opleidingen/bacheloropleidingen/> for Bachelor's programmes, or <https://www.ru.nl/opleidingen/masteropleidingen/overzicht-masteropleidingen/> for Master's programmes); e.g., *Language and Communication (research)*

Abstract

The abstract should provide the context of the study and should state its purpose, basic procedures, main findings and principal conclusions. If possible, emphasise its new and imperative aspects or observations. The length of the abstract should be between 100 and 300 words. The abstract should be written in the language of the paper (either English or Dutch).

Keywords

Provide a maximum of five keywords that capture the main topics of the article.

Main text

Make sure your text has a clear **introduction**, contextualises the theme in a **theoretical framework**, clearly describes the used **methods**, presents all the **results** and ends with a **conclusion** and suggestions for **further research**. A helpful guide for writing a research paper and the contents of each part can be found on the following website:

<http://libguides.library.uu.nl/c.php?g=254844&p=1699416>

Pictures and Figures

Tables, pictures and figures should ideally:

- Appear on the same page they are first mentioned
- Be numbered consecutively (Table 1, Table 2; Figure 1, Figure 2 etc.) Furthermore:
- Table caption is inserted above the table.
- For pictures and figures caption is inserted above as well
- Tables should contain horizontal lines only (except for Optimality Theory (OT) tableaux)

Example:

Table 1

Mean reaction times (msec) for children and adults in auditory lexical decision task.

	Children	Adults
Related words	345	270
Unrelated words	380	280
Nonwords	450	240

- Please report *p*-values according to APA 7th:

- Please report exact p-values, e.g. $p = .023$; not $p < .05$

Please make sure that graphs and similar figures are well readable in black and white. Tables must be put in the article as text, not as separate images.

Examples

Words or phrases cited as linguistic examples are *italicized* and integrated in the text (exception glosses, see below). Examples containing sentences are also integrated in the text and should appear in *italics*, e.g. participants listened to the sentences like *Peter ate some of the cookies*. Foreign words are italicized and depending on the language of the paper translated in English or Dutch, e.g. *la casa* 'house'.

To refer to an example throughout the paper, the example should be:

- Set off from the text
- 1 cm indented
- Numbered consecutively

Example:

A speaker uttering (1) is assumed to implicate (2).

- (1) Peter ate some of the cookies.
- (2) Peter ate some but not all of the cookies.

Please do not put examples with glosses in tables. When using glosses please follow the Leipzig Glossing Rules which can be found here:

<https://www.eva.mpg.de/lingua/pdf/Glossing-Rules.pdf>

Formatting

- Please submit your article both in a Microsoft Word document (.doc(x)) and as a PDF file (.pdf).
- Use the Times New Roman font, size 12, with double spacing. Use indentation to mark paragraphs.
- Sections must be numbered; e.g., 1. Introduction, 2. Theoretical framework.
- Titles of books, periodicals etc., mentioned in the text should be *italicized*.
- Use 2.5 cm margin on each side.
- Footnotes¹ are numbered continuously, used with 10 pt font size.
- Words referred to as words, foreign words, introduction to technical terms and emphasis should be *italicized*. More information here:

<http://academicguides.waldenu.edu/writingcenter/apa/other/italics>

¹ Please keep both the length and the number of footnotes to a minimum.

- Quotations running no more than four lines should appear between “double quotation” marks (double quotes within that text should be replaced by single quotes). Longer quotations should be set off from the text using white lines and indentation.
- Please do not use endnotes

Reference list (APA 7th)

Only papers directly related to the article should be cited; exhaustive lists should be avoided. All citations should be listed in the reference list, with the exception of personal communications. References in the text and in the reference list should be formatted strictly according to the 7th edition of the *American Psychological Association* style (APA). For an overview of this citation style, see here

<https://owl.english.purdue.edu/owl/resource/949/01/>. A tutorial can be found here:

<http://www.apastyle.org/>

Appendices

Start every appendix on a new page. Label each appendix using a capital letter and provide it with a title (both in bold). If you only have one appendix, the word appendix is sufficient. Refer to your appendix/appendices at least once in the main text.

Acknowledgements

When applicable, include acknowledgements, as well as any possible information about grants or funding.